

**BRIDPORT & WEST DORSET SPORTS TRUST LIMITED**

**MINUTES OF THE MANAGEMENT / FINANCE MEETING**

**HELD ON THE 15<sup>th</sup> MARCH 2016**

**Present:** Nigel Carter (Chairman), Arthur Watson (President), Richard Salt, Susanna Newall, George Skellern, Alec Bailey, Allan Staerk, Neil Chilcott, Nick Forbes, Peter Brook, John Mackenzie, Malcolm Heaver and John Wright and Nick Neale (General Manager)

**Apologies:** Eddie Colfox and Gillian Summers

**MINUTES OF PREVIOUS MEETINGS-** The minutes of the previous meeting held on the 9<sup>th</sup> February 2016 were accepted as a true record.

**MATTERS ARISING** – Covered by the agenda.

**HRTC REPORT** John Mackenzie reported as follows:

The usage of the court is very positive average of 10 hours per day. Junior usage is 1/10 increasing to 1/5 in the holidays.

Membership figures are 105 full members, 68 country members and 43 juniors.

5 pupils from Perrott Hill School use the club and were recent winners of the national championship.

The assistant professional is undertaking continued professional development.

The use of scalping on the driveway is holding up well. Sub Committee looking into permanent solutions. Tarmac and concrete options both expensive, and possible solution being use of a digger, would cost £500 however would only last a year. John will report back after next sub committee meeting. T&RA have been approached they would not give a grant for the work, however may be able to provide a loan, John Mc Kenzie looking to support the Trust in this matter.

**WORKING PARTY REPORTS**

**FINANCIAL EFFICIENCY WORKING PARTY:** (Notes from meeting held 1<sup>st</sup> March circulated)

Positive meeting held between Nick Neale and Ashley Jones from ASA. Questionnaire completed regarding the pool, to identify areas for improvement. Next meeting planned for the 6<sup>th</sup> April looking to link closely with ASA may assist with grant applications.

New scale of charges agreed to be implemented from the 1<sup>st</sup> May. Including removal of the “Price for Life” membership.

Draft letter for existing Price for Life members circulated prior to the meeting and discussed. Richard Salt stated para 2 needed to be changed in that the cuts were “proposed” and to state over 18 years. In addition to add if everyone donated £5 this would raise an additional x number of pounds. John Wright requested that the letter be proofed for grammar and use of capitals. The letter will be sent after the 1<sup>st</sup> May.

Nick Neale thanked Susanna Newall for her dedication and hard work on this Working Party.

Malcolm Heaver left the meeting at this point.

#### **FUND RAISING WORKING PARTY:**

George Skellern, Peter Brook and John Wright agreed to sit on this Working Party; initial meeting to be arranged. Nick Neale to email contact details of the 2 potential volunteers. Richard Salt suggested that fund raising should be set up outside of the Trust’s remit, and therefore would not affect funding from WDDC.

BRFC LIAISON: (Notes from meeting held on 22<sup>nd</sup> January circulated)

Quote received for development to toilet facilities to include baby changing facilities. Rugby Club to apply for grant from RSB. Painting working party planned for June. Paint has been donated by a member of the club.

#### **AOB:**

Susanna Newall requested that the agenda for future meetings be sent a week prior to planned meetings.

Nick Neale reported that the insurance would be renewed with a different broker offering the same level of cover, with the same insurance at a saving of £1500.

Nick Neale had received a request from the “Gig Club” asking if the Trust would allow them to use the Trust’s Registered Charity number for fund raising purposes. As the Gig Club have no links with the Trust it was agreed this would not be possible. Nick Neale to reply to the request.

Meeting Closed at 2110

*Minutes subject to approval*